

## EXECUTIVE COUNCIL MINUTES

January 5, 2021

PRESENT- Martha Stone, Kara Stone, Jennifer Showalter, Grant Showalter, Iris Helmuth, Ruth Shay, Charles Humm, Jane Showalter, Pastor Stone, Gary Weller, and Carolyn Solomon.

MEETING called to order 7:00 PM with an opening prayer by Gary Weller.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT - no report

HOSPITALITY – no report

EDUCATION - no report

PROPERTY – A/C replaced in kitchen - bulbs are being changed in Fellowship Hall

STEWARDSHIP – new Quick Books is here and Jennifer is working on putting in the data - offering envelopes have been put in the mail boxes

SERVICE – no report

PASTOR CARE MINISTRY - no report

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS – none

NEW BUSINESS –

1. Jeffery Frayer asked permission to place his work truck on our property to do his sign business. MS to allow him to do this. Motion did not carry.
2. MSC to cancel the Congregational Business Meeting next week.
3. Still need a second assistant financial secretary. Rosemary Newcomer was nominated as the second assistant financial secretary pending her consent.
4. Pastor Angel to meet here on Sunday nights for his Spanish Church. He has not gotten back with the Pastor as of now.

MSC to adjourn the meeting at 7:35 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon  
Recording Secretary

## **EXECUTIVE COUNCIL MINUTES**

**December 8, 2020**

**PRESENT:** Gary Weller, Iris Helmuth, Martha Stone, Jane Showalter, Grant Showalter, Jennifer Showalter, Charlie Barnett, Charles Humm, Ruth Schay, Pastor Stone and Carolyn Solomon.

**MEETING** called to order at 7:00 PM with an opening prayer by Pastor Stone.

**PASTOR'S REPORT:** see attached

**PASTORAL CARE:** see attached – Iris was able to get in to see a few people – visits were much appreciated

**OUTREACH:** no report

**CONGREGATIONAL ENRICHMENT:** no report

**HOSPITALITY:** see attached – Thanksgiving meal went very well

**PROPERTY:** several electrical projects were accomplished, including wall washer lights in the sanctuary, stage light, and installed LED lights in the fellowship hall

**STEWARDSHIP:** 1. Jennifer asked that the church purchase an updated Quick Books program.

**MSC** to purchase updated Quick Books program for \$400.00.

2. Offering boxes will be distributed.

**SERVICE:** 50 Operation Christmas Child boxes were sent from our congregation

**OLD BUSINESS:** Discussed the bid for the new air conditioner needed in the kitchen and Vanator Hall.

**MSC** to accept the bid from Gus & Woodrow to replace the A/C in the kitchen and Vanator Hall for a little over \$6,000.00.

**NEW BUSINESS:** **MSC** to have \$30,000.00 per year for housing allowance from the Pastor's salary. This will stay in effect every year until it changes.

**MSC** to adjourn at 7:30 PM with a closing prayer by Iris Helmuth.

Respectfully submitted,

Carolyn Solomon  
Recording Secretary

## Pastor's Report

First Brethren Church of Sarasota

Executive Council

January 2021

### Report on December goals

- We held a Christmas Eve service and it was very well-received. We might not have held the service if we had known how many people would come, many of them not wearing masks. But it seems that no spread happened because of it and people enjoyed the service.

### Goals for January

- I do not know what goals to set for January except some work on maintaining the property and continuing our online messages.

### Weekly Activities

- Sunday worship practice at 9:00 a.m.
- Sunday worship service with live stream.
- Nightly 7:00 online devotional.
- Wednesday Bible Study live stream.
- Produced audio files of the Sunday morning worship service for those with no internet access.
- Wednesday Agape School chapel. (One before school was canceled.)
- Children's sermons

### Non-weekly Activities

- Executive Council.
- Regional ordination meetings.
- Good Shepherd Orphanage Fund meeting.
- Emptied lawn waste trailer.

### Membership changes

- Carol Sattem passed away.

### Vacation days

- One.

### Comments

It seems that nothing changes very much in this time of pandemic. Many of our special events are canceled and it is hard to plan many new things

when almost anything risks spreading the disease. I am just plugging along with the devotionals, Bible study, and Sunday worship trying to bring more faith and encouragement to our people and our community.

Respectfully submitted,

Pastor David

### Business

- Jeffery Frayer wants to place his work truck on our property and work out of it.
- Congregational business meeting.
- Pastor Angel's church.
- Maintenance volunteers.
- Need second assistant financial secretary.

## **Pastor of Care Ministries**

**First Brethren Church**

**Month December 2020**

### **Activities for the Congregation and/or Community**

- 1 *Participated in the Executive Council Meeting*
- 1 *Growth Group Meeting*
- 2 *Provided congregant respite care*
- 1 *Errand for one congregant*
- 0 *Quarterly church business meeting*
- 4 *Home visits*
- 4 *facility visits*

### **Care Ministry Team activities**

16+ Cards sent by our **Card Ministry Team (December) not all.**

- 0 **Moving Ministry activity**
- 3 **Transportation Ministry Team, still transporting members to necessary appointments.**

### **Monthly highlights:**

December is always a joyful, busy time of year with our family and friends. This year was filled with many blessings, in spite of all the negatives in our world. We pray for many opportunities to witness and serve our Saviour in the New Year.

### **Goals**

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

I am actively working on the above goals.

Pastor of Care Ministries  
Iris Helmuth

# Financial Secretary Report

Offering budget/month: \$12,156.00

December 2020

## Fund Source

<b>A C</b>	<b>\$500.00</b>
<i>Offering</i>	\$500.00
<b>Cap imp</b>	<b>\$30.00</b>
<i>Offering</i>	\$30.00
<b>Christmas</b>	<b>\$1,515.00</b>
<i>Offering</i>	\$1,515.00
<b>Deacons fund</b>	<b>\$1,050.00</b>
<i>Offering</i>	\$1,050.00
<b>General</b>	<b>\$31,180.00</b>
<i>Agape cleaning</i>	\$450.00
<i>Agape phone</i>	\$327.00
<i>Agape rent</i>	\$9,540.00
<i>demand exp</i>	\$2,418.84
<i>Offering</i>	\$13,667.91
<i>Office /1Play&amp;G</i>	\$2,755.25
<i>Refund/van ins</i>	\$2,021.00
<b>Missions</b>	<b>\$210.00</b>
<i>Offering</i>	\$210.00
<b>New A.C.</b>	<b>\$30.00</b>
<i>Offering</i>	\$30.00
<b>Pastor Supp.</b>	<b>\$1,000.00</b>
<i>Offering</i>	\$1,000.00
<b>Peru Orphanage</b>	<b>\$18.00</b>
<i>Offering</i>	\$18.00
<b>Poinsettias</b>	<b>\$88.80</b>
<i>Offering</i>	\$88.80

Sarasota First Brethren Church  
**BALANCE SHEET**

December 31, 2020

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<b>CURRENT ASSETS</b>	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$7,929
EFCU - Special	\$15,106
<b>TOTAL Everence FCU</b>	<b>\$12,814</b>
Payroll Protection	\$35,849
EFCU - Savings	\$25
<b>TOTAL Checking/Savings</b>	<b>\$35,874</b>
<b>LIABILITIES &amp; EQUITY</b>	
Long Term Liabilities	
Everence Loan	\$159,291
<b>TOTAL Long Term Liabilities</b>	<b>\$159,291</b>

Sarasota First Brethren Church  
**SPECIALS BALANCE**

December 31, 2020

<b>SPECIAL INCOME</b>	
Deacon Fund	\$919
CIA	\$350
Youth	\$2,843
Camp	\$667
Agape School Lunches	\$301
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$338
Christmas	\$1,515
Outreach	(\$145)
Brethren Relief	\$0
Resurrection House	\$100
Building Improvement	\$37
Handyman Services	\$150
Kitchen Improvement	\$313
Paving	\$0
Bath Renovation	\$450
Escrow	\$0
Memorials	\$3,342
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
<b>TOTAL SPECIAL INCOME</b>	<b>\$15,106</b>
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
<b>TOTAL PERU SPECIALS (savings)</b>	<b>\$25</b>
<b>TOTAL ROOF SAVINGS</b>	<b>\$0</b>
<b>TOTAL OTHER INCOME</b>	<b>\$15,131</b>

<b>OUTSTANDING BILLS</b>		
DATE	NAME	MEMO
1/1/21	Rev. David Stone	Amount
<b>TOTAL</b>		<b>\$2,470</b>

Sarasota First Brethren Church

**INCOME REPORT**

December 31, 2020

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		Should be as of report date: 100.0%	Should be: 100.0%
Year Budget	RECEIVED this YEAR	(\$ ) Yet to Receive this Year \$ RECEIVED Over Budget	% of Budget for the YEAR
			Received this MONTH
			% of Budget for the MONTH
Offering General	\$145,872	\$131,255	\$14,278
Other General			117.5%
Other Income Sources			
Community Meetings	\$8,400	\$18,488	\$0
A Office Building 2435 lg	\$32,100	\$8,250	\$2,755
B Office Building 2425 sm	\$29,025	\$31,818	\$2,419
Agape Academy	\$39,500	\$29,026	\$10,317
<b>TOTAL Other General</b>	<b>\$109,025</b>	<b>\$126,263</b>	<b>\$15,491</b>
Benevolence			170.5%
Missions	\$1,000	\$1,548	\$210
Peru Orphanage	\$1,500	\$5,693	\$18
<b>Total Benevolence</b>	<b>\$2,500</b>	<b>\$7,241</b>	<b>\$228</b>
<b>TOTAL INCOME</b>	<b>\$257,397</b>	<b>\$264,760</b>	<b>\$29,997</b>
			139.8%

Other Income			
Special Income		\$52,135	\$6,235

December 31, 2020

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Sarasota First Brethren Church

**SPENDING REPORT**

	Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year \$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH
SR Pastor						
Base Salary	\$32,460	\$32,460	\$0	100.0%	\$2,705	100.0%
Housing	\$30,000	\$30,000	\$0	100.0%	\$2,500	100.0%
Med Allowance	\$1,500	\$3,000	\$1,500	200.0%	\$1,500	1200.0%
Retirement	\$4,785	\$4,785	\$0	100.0%	\$0	0.0%
<b>TOTAL SR Pastor</b>	<b>\$68,745</b>	<b>\$70,245</b>	<b>\$1,500</b>	<b>102.2%</b>	<b>\$6,705</b>	<b>117.0%</b>
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$0	(\$1,200)	0.0%	\$0	0.0%
Honorarium	\$900	\$300	(\$600)	33.3%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$550	\$250	183.3%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$8,244	\$7,874	(\$370)	95.5%	\$0	0.0%
<b>TOTAL Extended Expense</b>	<b>\$11,744</b>	<b>\$8,724</b>	<b>(\$3,020)</b>	<b>74.3%</b>	<b>\$0</b>	<b>0.0%</b>
Social Security/FBC						
SS Sr. Pastor	\$4,778	\$4,778	\$0	100.0%	\$398	100.0%
<b>TOTAL Social Security/FBC</b>	<b>\$4,778</b>	<b>\$4,778</b>	<b>\$0</b>	<b>100.0%</b>	<b>\$398</b>	<b>100.0%</b>
Office Expense	\$1,000	\$706	(\$294)	70.6%	\$0	0.0%
Service	\$600	\$312	(\$288)	51.9%	\$0	0.0%
P o Care Ministries	\$500	\$127	(\$373)	25.5%	\$0	0.0%
Pastoral Care	\$500	\$250	(\$250)	50.0%	\$0	0.0%
Stewardship	\$400	\$540	\$140	135.1%	\$29	86.2%
Outreach	\$3,000	\$0	\$0	0.0%	\$0	0.0%
Hospitality	\$600	\$269	(\$331)	44.8%	\$0	0.0%
Congregational Enrichment	\$2,000	\$459	(\$1,541)	23.0%	\$0	0.0%
Education	\$300	\$55	(\$245)	18.3%	\$0	0.0%

Should be as of  
report date:

100.0%

Should be:

100%



Sarasota First Brethren Church

# SPENDING REPORT

December 31, 2020

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	Year Budget	SPENT this YEAR	(\$ ) Yet to SPEND this Year \$ SPENT Over Budget	% of Budget for the YEAR	SPENT this MONTH	% of Budget for the MONTH	Should be as of report date: 100.0%	Should be: 100%
Property								
P Insurance	\$20,000	\$22,400	\$2,400	112.0%	\$2,394	143.6%		
Taxes & Assessments	\$4,500	\$9,981	\$5,481	221.8%	\$0	0.0%		
Van	\$4,500	\$1,259	(\$3,241)	28.0%	(\$2,021)	-538.9%		
Cleaning	\$5,680	\$5,130	(\$550)	90.3%	\$480	101.4%		
P General	\$20,000	\$12,228	(\$7,772)	61.1%	\$4,196	251.8%		
<b>TOTAL Property</b>	<b>\$54,680</b>	<b>\$50,998</b>	<b>(\$3,682)</b>	<b>93.3%</b>	<b>\$5,049</b>	<b>110.8%</b>		
Utilities								
Water	\$5,000	\$5,324	\$324	106.5%	\$533	127.9%		
Electricity	\$20,000	\$11,042	(\$8,958)	55.2%	\$0	0.0%		
Telephone	\$3,000	\$2,514	(\$486)	83.8%	\$228	91.1%		
Fire Alarm	\$260	\$468	\$208	180.0%	\$135	623.3%		
Waste Services	\$300	\$264	(\$36)	88.0%	\$22	88.0%		
<b>TOTAL Utilities</b>	<b>\$28,560</b>	<b>\$19,612</b>	<b>(\$8,948)</b>	<b>68.7%</b>	<b>\$918</b>	<b>38.6%</b>		
Benevolences								
Missons		\$1,548			\$210			
Peru Orphanage	\$3,600	\$7,286	\$3,686	202.4%	\$90	30.0%		
Deacon Fund	\$2,500	\$3,002	\$502	120.1%	\$150	72.0%		
Brethren Church National	\$2,000	\$2,000	\$0	100.0%	\$0	0.0%		
<b>TOTAL Benevolences</b>	<b>\$8,100</b>	<b>\$13,836</b>	<b>\$5,736</b>	<b>170.8%</b>	<b>\$450</b>	<b>66.7%</b>		
Rental Expense								
Payments	\$48,360	\$47,519	(\$841)	98.3%	\$4,320	107.2%		
R Insurance	\$7,600	\$4,257	(\$3,343)	56.0%	\$0	0.0%		
R Taxes	\$11,000	\$17,815	\$6,815	162.0%	\$0	0.0%		
R Sales Tax	\$3,930	\$3,621	(\$309)	92.1%	\$308	94.0%		
R Maint. & Misc.	\$1,000	\$150	(\$850)	15.0%	\$0	0.0%		
<b>TOTAL Rental Expense</b>	<b>\$71,890</b>	<b>\$73,362</b>	<b>\$1,472</b>	<b>102.0%</b>	<b>\$4,628</b>	<b>77.2%</b>		
<b>TOTAL EXPENSE</b>	<b>\$257,397</b>	<b>\$244,274</b>	<b>(\$10,123)</b>	<b>96.0%</b>	<b>\$18,177</b>	<b>85.7%</b>		