

EXECUTIVE COUNCIL MINUTES

November 9, 2021

PRESENT – Iris Helmuth, Martha Stone, Kara Stone, Grant Showalter, Pastor Stone, Charles Humm and Carolyn Solomon.

MEETING CALLED TO ORDER AT – 7:02 with an opening prayer by Martha Stone.

PASTOR'S REPORT – see attached - encouraged us to share our church with our Facebook friends - need to have Sunday School teachers so parents do not need to teach their own children

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – no report

EDUCATION – adult class going well - need teachers for the children

HOSPITALITY – no report - Thanksgiving Dinner will be November 21 after the morning service

PROPERTY – no need to mow every week - some trimming and pressure work has been done

STEWARDSHIP – MSC to have the mission offering this month go to India

SERVICE – had a meeting - worked on several things - will work on guidelines for serving on this ministry

PASTORAL CARE – 27 people attended the Pastor Appreciation Dinner

FINANCIAL SECRETARY – see attached

TREASURER'S REPORT – see attached

OLD BUSINESS - Working on memorial bench - should be done in a couple months or less - they will deliver and install

NEW BUSINESS – none

MSC to adjourn the meeting at 7:38 PM with a closing prayer by Pastor Stone.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

EXECUTIVE COUNCIL MINUTES

October 5, 2021

PRESENT – Grant Showalter, Charlie Barnett, Martha Stone, Pastor Stone, Jennifer Showalter, Kaye Matthews, Iris Helmuth, Jeanne Lindsey, Jane Showalter via Facebook, Ruth Payne, Charles Humm and Carolyn Solomon.

MEETING CALLED TO ORDER AT 7:00 PM with an opening prayer Pastor Stone.

PASTOR'S REPORT – see attached

PASTORAL CARE MINISTRIES – see attached

OUTREACH – no report

CONGREGATIONAL ENRICHMENT – Kaye Matthews gave her report verbally - changing greeting package

EDUCATION – no report - SS classes have begun

HOSPITALITY – nothing has been happening due to COVID - school would like to have Wednesday lunches again - we may be able to have a Thanksgiving dinner the Sunday before Thanksgiving Day, the 21st

PROPERTY – mowing is slowing - need a new shed since the roof blew off etc - Jennifer will research this - new kitchen cabinets will be put in the cottage kitchen and bi-fold screen for in front of the A/ C

STEWARDSHIP – MSC that the mission emphasis for this month will go to Italo's medical expenses

SERVICE – one recommendation made from this ministry that communion be held 4 times a year - 2 times with the 3-fold and 2 times with the bread and cup during the morning service. - MSC to do this

PASTORAL CARE - Pastor Appreciation Day will be October 24

FINANCIAL SECRETARY – see attached - September general offering was low

TREASURER'S REPORT – see attached - insurance paid

OLD BUSINESS - 1. Daycare wants to lease the vacated building to expand their business - presented a Letter of Intent to lease as of December 1, with October and November with no rent as remodeling will be taking place - MSC to sign this letter of intent to rent the vacated building.

2. Re: Ava Condon's memorial fund - after the completion of the memorial garden, we pay \$20,000. on the mortgage. MSC that recommend to the Congregational Business Meeting that we pay \$20,000. toward our mortgage.

NEW BUSINESS

1. MSC that Congregational Business Meetings be held in May and November. That the January Congregational Business Meeting be cancelled. That the Executive Council meet every other month beginning in February 2022.

2. Pastor brought up the possibility of marketing on Facebook - has been consulting with professionals regarding this and explained how this would work - he would like for us to try this- will discuss this further

3. Ballot presented- will be presented at the Congregational Business Meeting - if they cannot come they can pick up a ballot on Sunday, take a picture of it and send it to Grant.

MSC to accept the ballot as presented with additions added as necessary.

4. Budget was presented- MSC to accept the budget as edited by the finance ministry. This will be presented at the Congregational Business Meeting.

MSC to adjourn at 8:50 PM with a closing prayer by Charlie Barnett.

Respectfully submitted by,

Carolyn Solomon
Recording Secretary

Pastor's Report

First Brethren Church of Sarasota
Executive Council
November 2021

Report on October goals

- The marketing plan for the church is finished (at least the plans for beginning the marketing) and we will be putting out ads this week.
- I have talked with the Ukrainian Church leaders about joining us for the Christmas Eve service and bringing special music.

Goals for November

- Complete plans for Christmas Eve.
- Do preliminary planning for 2022 before our next Executive Council meeting.

Weekly Activities

- Sunday worship practice at 8:30 A.M.
- Sunday school attendance at 9:00 A.M.
- Sunday 10:00 A.M. worship & live stream.
- Nightly 7:00 online devotional.
- Wednesday Bible Study live and on Facebook Live.
- Wednesday Agape School chapel service.
- Wednesday youth meeting.
- Maintain church web site.
- Hospital and rehab visits.

Non-weekly Activities

- Executive Council.
- Money wired for the orphanage in Peru.
- Led communion service.
- Took the youth tubing.
- Congregational business meeting.
- Pastor appreciation day (thank you everyone!).
- Met with Erin and Eric Wilder about church social media marketing.
- Met with Ukrainian Church members about framing in doors for the utility closet in the cottage and installing new (used) cupboards and cabinets for the cottage.

Membership changes

- None.

Vacation days

- None.

Comments

Ministry has been frustrating this month. In rebuilding our children programs and Sunday School after the pandemic, we are short of people with the inclination and ability to teach. I am planning to sit in and provide kid control for Sunday School. We still need more teachers and other volunteers if we are going to offer something for all age groups during the Sunday School time.

The Agape School has been notified of an intent to sue due to a child falling off of the swings. The school insurance should take care of this issue; however, we have notified our insurance carrier just to be thorough.

Respectfully submitted,

Pastor David

Business

- Mission offering for month

Pastor of Care Ministries

First Brethren Church

Month October 2021

Activities for the Congregation and/or Community

- 1 *Participated in the Executive Council Meeting*
- 1 *Congregational Business Meeting*
- 2 *Growth Group Meeting*
- 1 *Errand for one congregant*
- 1 *Preparation and implementation of regular evening communion.*
- 6 *Congregant/community visits*
- 3 *Facility visit*
- 1 *Ministry of Service meeting*
- 2 *Took communion to two congregants*

Care Ministry Team activities

- 7+ Cards sent by our **Card Ministry Team (June)**
- 0 **Moving Ministry activity**
- 2 **Transportation Ministry Team**, still transporting members to church/ appointments as requested.
- 1 **Meal Ministry (Meals taken)**

Monthly Highlights

We were happy to participate in communion this month. We also (Joyful Sunshine group) enjoyed taking food in and getting to know the school youth group.

Goals

Provide leadership support for Ministry of Service

Actively work to identify individual needs within our congregation and seek to support their physical, spiritual, and mental wellbeing.

Pastor of Care Ministries
Iris Helmuth

Financial Secretary Report

Offering budget/month: \$12,893.67

October 2021

Fund Source

General	\$14,484.25
<i>MNMG</i>	\$191.00
<i>Beginners AA</i>	\$220.00
<i>Fri/NA New Dire</i>	\$200.00
<i>MNMG</i>	\$400.00
<i>Offering</i>	\$10,018.00
<i>Office /1Play&G</i>	\$2,755.25
<i>Step NA</i>	\$100.00
<i>Ukranian Churc</i>	\$600.00
Italo	\$2,250.00
<i>Offering</i>	\$2,250.00
Missions	\$50.00
<i>Offering</i>	\$50.00
New A.C.	\$150.00
<i>Offering</i>	\$150.00
Pastor Supp.	\$1,030.00
<i>Offering</i>	\$1,030.00
Peru Orphanage	\$68.00
<i>Offering</i>	\$68.00
ResurHouse.	\$100.00
<i>Offering</i>	\$100.00

BALANCE SHEET

October 31, 2021

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CURRENT ASSETS	
Checking/Savings	
Everence FCU	
EFCU - Unrestricted	\$25,500
EFCU - Special	\$47,139
TOTAL Everence FCU	\$72,639
EFCU - Savings	\$25
TOTAL Checking/Savings	\$72,664
LIABILITIES & EQUITY	
Long Term Liabilities	
Everence Loan	\$123,452
TOTAL Long Term Liabilities	\$123,452

SPECIALS BALANCE

October 31, 2021

SPECIAL INCOME	
Deacon Fund	\$1,569
CIA	\$350
Youth	\$2,509
Camp	\$667
Agape School Lunches	\$351
Parrish Nurse	\$211
Agape Fence	\$195
Holiday Flowers	\$0
Christmas	\$0
Easter	\$0
Brethren Relief	\$0
Resurrection House	\$100
Building Improvement	\$2,032
Handyman Services	\$150
Kitchen Improvement	\$313
Escrow	\$0
Memorials	\$35,172
PJH Scholarship	\$2,500
Peru (Pucusana)	\$1,020
TOTAL SPECIAL INCOME	\$47,139
PERU SPECIALS (savings)	
Account Minimum	\$25
PERU SPECIALS (savings) - Other	\$0
TOTAL PERU SPECIALS (savings)	\$25
TOTAL ROOF SAVINGS	\$0
TOTAL OTHER INCOME	\$47,164

OUTSTANDING BILLS	DATE	NAME	MEMO	Amount
	11/1/21	Rev. David Stone		\$2,470
TOTAL				\$2,470

Sarasota First Brethren Church

INCOME REPORT

October 31, 2021

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		Should be as of report date:	Should be:		
		83.3%	100.0%		
	Year Budget	RECEIVED this YEAR	(\$) Yet to Receive this Year \$ RECEIVED Over Budget	% of Budget for the YEAR	Received this MONTH % of Budget for the MONTH
Offering General	\$154,724	\$117,685	(\$37,039)	76.1%	\$10,608 82.3%
Other General					
Community Meetings	\$9,000	\$9,561	\$561	106.2%	\$1,111 148.1%
A Office Building 2435 lg	\$32,100	\$27,553	(\$4,548)	85.8%	\$2,755 103.0%
B Office Building 2425 sm	\$29,025	\$21,770	(\$7,255)	75.0%	\$0 0.0%
Agape Academy	\$34,818	\$26,207	(\$8,611)	75.3%	\$0 0.0%
TOTAL Other General	\$104,943	\$85,090	(\$19,853)	81.1%	\$3,866 44.2%
Benevolence					
Missions	\$1,000	\$4,897	\$3,897	489.7%	\$50 60.0%
Peru Orphanage	\$1,500	\$3,966	\$2,466	264.4%	\$2,318 1854.4%
Total Benevolence	\$2,500	\$8,863	\$6,363	354.5%	\$2,368 1136.7%
TOTAL INCOME	\$262,167	\$211,638	(\$50,529)	80.7%	\$16,842 77.1%

Other Income					
Special Income		\$45,420			\$1,280

Sarasota First Brethren Church

SPENDING REPORT

October 31, 2021

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	Year Budget	SPENT this YEAR	(\$) Yet to SPEND this Year \$ SPENT Over Budget	Should be as of report date:		Should be:
				% of Budget for the YEAR	SPENT this MONTH	
SR Pastor						
Base Salary	\$34,179	\$27,058	(\$7,121)	79.2%	\$2,848	100.0%
Housing	\$30,000	\$23,750	(\$6,250)	79.2%	\$2,500	100.0%
Med Allowance	\$1,500	\$0	(\$1,500)	0.0%	\$0	0.0%
Retirement	\$4,785	\$4,785	\$0	100.0%	\$1,196	300.0%
TOTAL SR Pastor	\$70,464	\$55,593	(\$14,871)	78.9%	\$6,544	111.5%
Extended Expense						
Mileage/Travel	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Conf Exp Pastor	\$1,200	\$1,200	\$0	100.0%	\$0	0.0%
Honorarium	\$900	\$300	(\$600)	33.3%	\$0	0.0%
Ministry Expense	\$100	\$0	(\$100)	0.0%	\$0	0.0%
Delegate fees	\$300	\$300	\$0	100.0%	\$0	0.0%
Continuing Ed	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Med Insurance	\$8,244	\$9,975	\$1,731	121.0%	\$0	0.0%
TOTAL Extended Expense	\$11,744	\$11,775	\$31	100.3%	\$0	0.0%
Social Security/FBC						
SS Sr. Pastor	\$4,910	\$4,091	(\$819)	83.3%	\$409	100.0%
TOTAL Social Security/FBC	\$4,910	\$4,091	(\$819)	83.3%	\$409	100.0%
Office Expense	\$1,000	\$109	(\$891)	10.9%	\$13	15.4%
Service	\$600	\$230	(\$370)	38.3%	\$147	294.5%
P o Care Ministries	\$500	\$0	(\$500)	0.0%	\$0	0.0%
Pastoral Care	\$500	\$142	(\$358)	28.4%	\$142	341.3%
Stewardship	\$400	\$968	\$568	241.9%	\$7	20.2%
Outreach						
o Agape School Lunches	\$2,000	\$0	(\$2,000)	0.0%	\$0	0.0%
o General	\$1,000	\$0	(\$1,000)	0.0%	\$0	0.0%
TOTAL Outreach	\$3,000	\$0	(\$3,000)	0.0%	\$0	0.0%
Hospitality	\$600	\$212	(\$388)	35.4%	\$0	0.0%
Congregational Enrichment	\$2,000	\$1,636	(\$364)	81.8%	\$327	196.1%
Education	\$300	\$393	\$93	130.9%	\$74	297.7%

SPENDING REPORT

October 31, 2021

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	Year Budget	SPENT this YEAR	(\$+R - C -S):RC) Yet to SPEND this Year	Should be as of report date:		Should be:
				% of Budget for the YEAR	% of Budget for the MONTH	
Property						
P Insurance	\$20,000	\$25,520	\$5,520	127.6%	\$0	0.0%
Taxes & Assessments	\$4,500	\$292	(\$4,208)	6.5%	\$267	71.2%
Cleaning	\$7,800	\$7,185	(\$615)	92.1%	\$840	129.2%
P General	\$22,000	\$6,847	(\$15,153)	31.1%	\$505	27.6%
TOTAL Property	\$54,300	\$39,844	(\$14,456)	73.4%	\$1,612	35.6%
Utilities						
Water	\$5,000	\$4,651	(\$349)	93.0%	\$450	108.0%
Electricity	\$20,000	\$11,451	(\$8,549)	57.3%	\$1,345	80.7%
Telephone	\$3,000	\$2,199	(\$801)	73.3%	\$0	0.0%
Fire Alarm	\$260	\$2,889	\$2,629	1111.2%	\$333	1536.7%
Waste Services	\$300	\$242	(\$58)	80.7%	\$0	0.0%
TOTAL Utilities	\$28,560	\$21,432	(\$7,128)	75.0%	\$2,129	89.4%
Benevolences						
Missons	\$3,600	\$7,520	\$3,920	208.9%	\$2,300	766.7%
Peru Orphanage	\$4,300	\$2,707	(\$1,593)	63.0%	\$250	69.8%
Deacon Fund	\$2,000	\$4,925	\$2,925	246.3%	\$2,150	1290.0%
Brethren Church National	\$2,000	\$2,000	\$0	100.0%	\$0	0.0%
TOTAL Benevolences	\$11,900	\$17,152	\$5,252	144.1%	\$4,700	473.9%
Rental Expense						
Payments	\$48,360	\$45,955	(\$2,405)	95.0%	\$4,007	99.4%
R Insurance	\$7,600	\$7,025	(\$575)	92.4%	\$0	0.0%
R Taxes	\$12,500	\$0	(\$12,500)	0.0%	\$0	0.0%
R Sales Tax	\$3,930	\$2,935	(\$995)	74.7%	\$164	50.1%
R Maint. & Misc.	\$1,000	\$1,488	\$488	148.8%	\$318	381.6%
TOTAL Rental Expense	\$73,390	\$57,402	(\$15,988)	78.2%	\$4,489	73.4%
TOTAL EXPENSE	\$264,168	\$210,979	(\$53,189)	79.9%	\$20,594	93.5%